Minutes of Combs Parish Council Meeting
Monday 8 December 2014 at 7.30pm, Battisford Community Centre

Present: Cllr I Clark (Chair), Cllr D Eade, Cllr S Reynard, Cllr J. Henson, Cllr S. Scarff;
Also present: District Cllr P Godden, County Councillor Truelove, Matt Brown [Community Police Team], Mrs A New (Clerk)

1. **Apologies –** Cllr J. Crooks, Cllr T Durrant

2. **Declarations of Interest –** Cllr Clark for item 13(v).

3. **Public Forum**
No members of the public were present. For reference Cllr Clark explained Combs Parish Council protocol with regards to future meetings and in particular the new legislation regarding filming.

4. **Community Police Team Report**
Matt Brown gave the Community Police Team Report focussing on CCTV, house alarms and speeding.

5. **County Councillor**
Cllr Truelove circulated her report.
(i) VAS – Cllr Truelove confirmed that Combs Village qualify for a sign following measured speed limits, reporting that a change in policy means the Parish Council are now partly or wholly responsible for signs being installed. However the current sign due to be installed shortly will remain under the old scheme with no cost to Combs. Local Measurement of speeding is a new initiative with a proposal going to Cabinet this week. Matt Brown reported training can be provided by his team. Cllr Truelove reported that Local Council requests for a change in speed limits will be considered by County Council Panels.

6. **District Councillor**
Cllr Godden reported on the CIL training. Cllr Reynold had attended training and gave feedback.

(i) Meadow View – Cllr Clark had contacted MSDC who had confirmed this remained as an outstanding issue.
(ii) Right to Buy – Cllr Godden had circulated information regarding solar panels on Council houses.

7. **Approve Minutes of Parish Council meeting held on 10 November 2014**
The minutes were agreed and signed as an accurate record.

8. **Matters arising from previous minutes**
Mill Lane repairs and hedge cutting at the Rectory and footpath remain outstanding. The Clerk to contact Highways.

9. **Reports from Councillors**
a. Visits and meetings
Cllr Reynold reported on the workshop she had attended earlier today. Paperwork relating to the workshop will be circulated for information.
b. Matters raised for information and attention:
Cllr Scarf reported on the meeting held to raise support for the Village Fete. The meeting had been well attended with the result that additional helpers had been signed up to help next year, therefore making it possible to continue the traditional annual event.

10. **Report from the Parish Clerk –** Nothing to report.

11. **Correspondence received: <u>(a) Post</u>; <u>(b) e-mails</u>**
Correspondence received was noted.

12. **Planning**
(a) Consider applications received:
(i**) 3117/14 Pole Barn, Church Lane, Combs.** Cllr Clark proposed an objection on same grounds as previously objected, seconded by Cllr Eade. Cllr Henson and Cllr Reynard were in agreement. Cllr Scarf abstained.
(ii) **158/14 Ebbs House, Bildeston Road, Combs**. Drainage issues were an issue. It was agreed to respond with an objection as previously submitted and include an emphasis on access, particularly with regard to the houses on the opposite side of the road.

(b) Decisions made by MSDC – none**.**

13. Finance

a. Current balance - Reports were circulated and discussed.

b. Payments received - £175.00 Cemetery fees.

c. Approve payment of invoices received.

(i) Clerks Salary and expenses of £183.19 was due. Cllr Clark proposed this be paid, seconded by Cllr Eade. All Cllrs were in favour. Chq no. 022017 was written and signed.
(ii) HMRC clerks tax was due - £37.80. Cllr Clark proposed this be paid, seconded by Cllr Eade. All Cllrs were in favour. Chq no.022018 was written and signed.
(iii) Village Hall Hire [April – Sept 5 sessions] – invoice for £100.00 was due. Cllr Clark proposed this be paid, seconded by Cllr Scarf. All Cllrs were in favour. Chq no 022019 was written and signed.
(iv) Contribution towards Barclif Newsletter [B.U.H.M.C.] - £100.00. Cllr Clark proposed this be paid, seconded by Cllr Henson. All Cllrs were in favour. Chq no. 022020 was written and signed.
(v) Expenses relating to Cemetery Maintenance - £154.62. Cllr Scarf proposed this be paid, seconded by Cllr Henson. Cllr Eade and Cllr Reynard were in favour. Cllr Clark abstained. Chq no. 022021 was written and signed.

d. Budget

Cllr Clark reported on the draft budget and asked the Councillors to consider potential increase in costs following issues arising from previous agenda items. Cllr Clark circulated the draft budget clarifying the variation from last year's budget. Cllr Scarf suggested an increase in the precept for major initiatives such as street lighting, where the replacement to meet compliance when required would be substantial. Cllr Clark to revise figures and re-circulate the spreadsheet.

14. Audit Review

All Councillors had received copies of the Audit papers and were in agreement with them.

15. Standing Orders and Financial regulations

A copy of the revised Standing Orders had been circulated. . The papers included recommendations which are fit for purpose. Cllr Clark proposed acceptance, seconded by Cllr Henson. All Cllrs were in agreement

A copy of the revised Financial Regulations had been circulated. Cllr Clark proposed acceptance, seconded by Cllr Eade. All Cllrs were in agreement.

16. Burial Grounds: (a) Combs Cemetery (i) Cemetery Regulations (b) St Mary's Churchyard

(a) One gatepost in need of repair expected to be carried out in the Spring. In the interim the gatepost will be secured for safety.
(i) Letters had been sent to all grave owners with some positive outcomes seen. There will be a review in March. Noticeboards to be moved nearer to the grave sites for easy reference to regulations.

17. Any other items [for inclusion on the next Agenda]

Change of venue to be considered. Clerk to request availability for St Mary's Hall.

18. Date of next meeting – Monday 12 January 2015, at 7.30pm.

The meeting closed at 9.30pm